

**LAFAYETTE COUNTY HEALTH DEPARTMENT  
FOOD SERVICE APPLICATION INSTRUCTIONS AND CHECKLIST**

**Existing Establishment:**

- Submit completed application and fee
- All new employees and management hired after 1/1/05 must attend or have documentation of completion of an Approved Food Safety Course within 4 months of hiring.

**New or Extensively Remodeled Establishment:**

- Submit completed application and fee
- Submit building plans showing plumbing, equipment, and finish schedules.
- Submit manager/employee list
- All new employees and management hired after 1/1/05 must attend or have documentation of completion of an Approved Food Safety Course within 4 months of hiring.

**Change of Ownership or Re-opening of Establishment:**

- Submit completed application and fee.
- All new employees and management hired after 1/1/05 must attend or have documentation of completion of an Approved Food Safety Course within 4 months of hiring.